

**CONFERENCE FEES**

<b>Pre-conference Activities * (Nov. 30) ▾</b>	<b>Early:</b> Aug. 12	<b>Regular:</b> Aug. 13 – Nov. 11	<b>Late:</b> After Nov. 12
Board Presidents Workshop*	( ) x \$425 =	( ) x \$425 =	( ) x \$475 =
Legal Symposium for Experienced Board Members*	( ) x \$425 =	( ) x \$425 =	( ) x \$475 =
Orientation for New Trustees*	( ) x \$425 =	( ) x \$425 =	( ) x \$475 =
<b>Conference (Dec. 1 – 3) ▾</b>	<b>Early:</b> Aug. 12	<b>Regular:</b> Aug. 13 – Nov. 11	<b>Late:</b> After Nov. 12
CSBA Members**	( ) x \$695 =	( ) x \$770 =	( ) x \$870 =
Spouse†	( ) x \$130 =	( ) x \$130 =	( ) x \$130 =
Other (Individuals not affiliated with any school district or COE)	( ) x \$1,465 =	( ) x \$1,465 =	( ) x \$1,465 =
Student Board Members (Includes student program and meals)	( ) x \$425 =	( ) x \$425 =	( ) x \$450 =
Past CSBA Presidents	Complimentary	Complimentary	Complimentary

\* There is no on-site registration for the Pre-conference Activities.

**Subtotal \$**

**MEAL FUNCTION FEES**

<b>Wednesday (Nov. 30) ▾</b>
Delegate Assembly Luncheon (Delegates only) ( ) x \$95 =
<b>Thursday (Dec. 1) ▾</b>
Association of California School Administrators (ACSA) Superintendent Luncheon ( ) x \$95 =
California Latino School Boards Association (CLSBA) Luncheon ( ) x \$95 =
CSBA Golden Bell Awards Reception and Ceremony (ages 21 and over only) ( ) x \$95 =
<b>Friday (Dec. 2) ▾</b>
Asian Pacific Islander School Board Members Association Breakfast ( ) x \$60 =
CCBE Breakfast/Membership Meeting ( ) x \$60 =
Chaperone Ticket for Student Board Member Ice Cream Social ( ) x \$60 =

<b>Friday (Dec. 2) ▾</b>
California Association of Black School Educators Luncheon ( ) x \$95 =
California Council of School Attorneys (CCSA) Luncheon ( ) x \$95 =
California Suburban School Districts Association Luncheon ( ) x \$95 =
Chaperone Ticket for Student Board Member Networking Lunch ( ) x \$95 =
CSBA Legislative Action Luncheon ( ) x \$95 =
Small School Districts Luncheon ( ) x \$95 =
Student Board Member Networking Lunch ( ) x \$95 =
Urban School Districts Luncheon ( ) x \$95 =

**Subtotal \$**

**ON-DEMAND CONFERENCE FEES**

**On-demand ▾** On-demand content are archived recordings of sessions recorded at AEC in San Diego. Content will be made available 24/7 for viewing at your convenience between Dec. 12 – Feb. 28.

General Sessions Only	( ) x \$200 =
Workshops Only	( ) x \$200 =
Combination of General Sessions and Workshops	( ) x \$300 =

**Subtotal \$**

Registrations must be paid in full by the deadline date or you will be charged the registration rate in effect at the time of receipt by CSBA. **Total \$** \_\_\_\_\_

† Individuals not affiliated with any school district or county office of education. \* Member fee \*\* Individual board members, administrators, teachers and staff are considered members of CSBA if their district or county office is a member.

Make checks payable to California School Boards Association, c/o West America Bank, P.O. Box 1450, Suisun City, CA 94585-4450 noting the Registration ID. Completed forms can be faxed to (888) 772-1888. This fax line is PCI compliant. Direct all registration inquiries to [csba@maritz.com](mailto:csba@maritz.com) or (864) 641-6838 between 8:00 a.m. and 3:00 p.m.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School District/County Office/Agency: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Check/Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV \_\_\_\_\_

Spouse<sup>1</sup> Registration Name (at the \$130 fee): \_\_\_\_\_ **Note:** Meal functions require additional purchased tickets

**RELEASE FROM LIABILITY TO CSBA:** EACH PARTICIPANT MUST AGREE TO FOLLOWING CONDITIONS WHEN REGISTERING FOR CSBA'S 2022 ANNUAL EDUCATION CONFERENCE AND TRADE SHOW.

- I understand that my attendance and participation, along with my spouse if applicable, in the above event could pose a risk of exposure to COVID-19 or other contagious or infectious disease to me.
- I freely assume any risk of harm or injury to me that my attendance or participation, along with my spouse if applicable, in the event may cause, and I release CSBA from all liabilities, costs, and damages that I may incur thereby.
- I understand that by this release and waiver, I give up my right to bring any claims, including for personal injuries, death, disease, property losses, or any other loss, that may be released and waived under applicable law.
- I understand that this release and waiver prevents me from seeking damages in any way against CSBA, whether such damages are known or unknown, foreseen or unforeseen, or occur now or in the future.

## REGISTRATION INSTRUCTIONS

If you are processing through the district/county office, fill out a copy of this registration worksheet and submit it to your district/county superintendent's executive assistant. The executive assistant will complete the form online and submit the registration for all district/county conference attendees to CSBA. **A separate registration worksheet is required for each individual registrant if submitting offline.**

- » CSBA does not accept Purchase Order payments for AEC registration fees.
- » Registration will not be processed unless properly completed with a check or credit card number included for the total amount indicated. CSBA accepts MasterCard, Visa, American Express, and Discover with expiration dates after December 31, 2022.
- » Check payments delay processing. The registration rate applied will be the rate corresponding to the date payment is received. After Monday, October 31, 2022 CSBA will not accept mailed checks as a form of payment.
- » Meal functions are open to in-person conference attendees who wish to purchase meal function tickets, including spouse registrants (except for the CSBA Golden Bell Awards Reception and Ceremony which does not require conference registration).
- » Please purchase meal function tickets in advance. Tickets will not be sold after 12:00 p.m. the day before each function. **No tickets will be sold at the door.**
- » Individual board members, administrators, teachers and staff are considered members of CSBA if their district or county office of education is a member, and must register at the CSBA member rate.

## SPOUSE REGISTRATION TERMS AND CONDITIONS

Each in-person conference registrant is limited to one spouse registration at the \$130 fee. Spouse registrations are only available to CSBA members. A spouse is defined as a spouse or significant other who is not affiliated with or employed by a California school district or county office of education (including board members, administrators, teachers or staff). Co-workers or associates are not eligible to use the spouse registration category. If this registration category is used by someone other than a spouse, the registrant will be charged a full conference registration fee for that person.

Spouses will receive a badge giving them access to all general sessions, breakout sessions and the Trade Show Floor. Meal functions require an additional purchased ticket for all attendees, including spouses.

## EXPECTING A CHANGE IN SUPERINTENDENT

If you know you will have a new superintendent and wish to pre-register them for AEC you can do so by writing in "Pending Superintendent" on the name line of the registration worksheet. CSBA will contact the district/county superintendent's executive assistant to obtain the new superintendent's name.

## PRIVACY POLICY

CSBA will not release information about the registration or attendance of registrants other than in response to governing board action requesting such information or in response to a lawful subpoena or court order.

## AEC CANCELLATION POLICY AND PAYMENT TERMS

**General Notice:** Please review the following notice carefully if you will be attending the 2022 CSBA Annual Education Conference (AEC) in San Diego, California.

CSBA reserves the right to cancel in-person attendance at any time for the health and/or safety of attendees or its employees.

In-person attendees shall be required to follow procedures and protocols established at the conference venue and hotels to ensure the health and safety of all attendees. In-person attendees also shall be required to execute a release of liability form, by which the attendee shall agree to voluntarily assume all risks related to exposure to COVID-19 or other contagious or infectious disease and to release CSBA from any liability related to such exposure.

**Registrant's Change of Registration:** A registrant may change their registration from in-person to on-demand attendance at any time, and CSBA will refund the difference in the registration fees. A registrant may change their registration from on-demand to in-person attendance at any time, upon payment of the difference in the registration fees. Any refund or additional fee due to and from a registrant for changing registration shall be calculated on the basis of registration fee applicable at the time of the registrant's request.

**Cancellation of Registration by Registrant:** Cancellation/refund request for any registration, in-person or on-demand, must be submitted in writing no later than close of business on November 11, 2022. A 25 percent cancellation fee shall apply for each registration (excluding ticketed meal functions which are fully refundable). Direct all cancellation and refund requests to [csba@maritz.com](mailto:csba@maritz.com) or by fax to (888) 772-1888.

## SPECIAL ACCOMMODATIONS



The California School Boards Association's Annual Education Conference is accessible to persons using wheelchairs, and to other persons with disabilities for whom reasonable accommodation, such as assistive listening devices for the deaf and informational materials in large print or alternate formats for those with vision-impairment, may be made available, if requested. Contact CSBA at (800) 266-3382. Provide at least 72 hours' notice to help ensure availability of accommodation.

Persons with health-related considerations such as multiple chemical sensitivities, environmental illnesses, food allergies, or special dietary needs, may also notify CSBA when registering for the conference to determine whether special arrangements can be made for them.

## EARLY REGISTRATION FEES VALID UNTIL AUGUST 12, 2022

**Save time, go online!** Online registration is available at [aec.csba.org](http://aec.csba.org) through November 18, 2022.