

Safety & Security

MEETINGS & EVENTS INFO GUIDE

PARC 55
— SAN FRANCISCO —
A HILTON HOTEL



We are delighted that you are considering the Hilton San Francisco Union Square and Parc 55 Hotels as host of your meeting/event.

While you will have many talented members of our Hotels team dedicated to assisting you throughout your stay, we have prepared this information guide for your review. It provides information on our safety and security department that may be helpful as you plan your meeting.

We look forward to working with you and your group. Together, we will ensure that your meeting/event at Hilton San Francisco Union Square and Parc 55 is a success.

Our Security Staff can assist you with medical and personal emergencies. Call 444 for Security In-House Emergencies on any guest room or house phone. Your items and materials at Hilton San Francisco Union Square and Parc 55 remain your responsibility. While Hilton San Francisco Union Square and Parc 55 Security is as effective as possible, we cannot guarantee the total protection of your property. Report any suspicious conditions to Hilton Union Square and Parc 55 Security.

Be Safe,

Ernesto Lockhart
Director of Safety & Security
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INTRODUCTION

It is the policy of Hilton San Francisco Union Square and Parc 55 to provide for the safety and security of hotel guests, team members and assets. To implement the policy, we have a written proprietary plan that's been established outlining the hotel's measures to provide a safe and secure environment.

DESIGNATED SECURITY PERSONNEL

Hilton San Francisco Union Square and Parc 55 provides dedicated security personnel 24 hours a day 7 days a week.

Security procedures are carried out by: In-House Hilton Security Officers Security provisions to include rationale for manned guarding at certain times: Security is posted in the lobby, garage entrance to the hotel, and Security Dispatch at all times.

PRACTICE AND PROCEDURE

Every team member will strive to protect guest and hotel property by keeping doors locked when necessary, following key control procedures, and protecting property entrusted to their care.

- House telephones do not allow direct dialing to rooms, but instead allow access to the hotel switchboard and outside emergency services.
- The switchboard will never connect a call to a room without the caller identifying the person they are attempting to reach.
- No one will be issued a duplicate room key without proof of registration and positive identification.
- General security information is available and posted in each guest room.
- Exterior areas of the hotel are appropriately illuminated and patrolled by Off-Duty Police Officer during hours of darkness.



ELECTRONIC SURVEILLANCE

This hotel uses CCTV surveillance 24 hours-a-day purposed for crime prevention and public safety. All cameras are recorded and footage is maintained in accordance with company policy and local law.

WEAPONS POLICY

Possession and use of weapons by anyone are prohibited, including without limitation, our Team Members, guests, visitors, contract security firm employees, other independent contractors, tenants, concessionaires and their respective employees and contractors while on hotel premises.

EXCLUSIONS/EXCEPTIONS

A. Sworn federal, state or local law enforcement officers while on official business and, when off-duty, when required to carry weapons in the jurisdiction by statute, ordinance or rule.

B. Insured and/or bonded armored car service employees under contract to the hotel, hotel guests, when required by law or for insurance purposes to carry weapons while on premises.

HILTON SAN FRANCISCO UNION SQUARE SECURITY OFFICERS

Ranges from 6-8 security officers per shift

PARC 55 SAN FRANCISCO SECURITY OFFICERS

Ranges from 3-4 security officers per shift

OVERNIGHT EXTERIOR PATROLS

Off Duty Police Officers assists with patrols from 10PM-6AM

HILTON PREFERRED CONTRACT SECURITY VENDORS

Securitas and Allied Universal Security

UN-HOUSED/NON-GUEST LOITERING

Security Officers, Off Duty Police Officers, and Union Square Alliance Staff patrols exterior of the hotel to keep them from loitering and sleeping on property.