

California Council of School Attorneys

# 2024 ANNUAL WORKSHOP REGISTRATION WORKSHEET

Thursday and Friday, Dec. 5 – 6

Please note that CCSA workshops are members-only events. If you would like to become a member of California Council of School Attorneys (CCSA), please email [ccsa@csba.org](mailto:ccsa@csba.org) or visit CCSA's website at [www.csba.org/CCSA](http://www.csba.org/CCSA).

## EARLY/REGULAR REGISTRATION FEES

June 4 – Nov. 12

NOTE: Registration for the CCSA Annual Workshop does not include access to CSBA AEC-related events.

CCSA Members  
(choose  Thursday or  Friday) \_\_\_\_\_ @ \$375

CCSA Members (both days) \_\_\_\_\_ @ \$600

Presenter (day of presentation only) \_\_\_\_\_ @ \$175

Total \$

## LATE AND ONSITE REGISTRATION FEES

Nov. 13 – Dec. 6



Onsite registration is Nov. 25 – Dec. 6. Please email [ccsa@csba.org](mailto:ccsa@csba.org) to make sure you are included in the meal count. Payment is to be collected upon event check-in.

CCSA Members (choose  Thursday or  Friday) \_\_\_\_\_ @ \$425

CCSA Members (both days) \_\_\_\_\_ @ \$700

Presenter (day of presentation only) \_\_\_\_\_ @ \$175

Total \$

Make checks payable to California School Boards Association — ATTN CCSA, 3251 Beacon Boulevard, West Sacramento, CA 95691. If returning a form with payment via fax, please send it to (916) 669-3265. Direct all registration inquiries to [ccsa@csba.org](mailto:ccsa@csba.org) (preferred). Please submit a separate form for each attendee.

Name	Title		
Firm			
Address	City	Zip	
Phone	Email		
Special Needs / Dietary Concerns			
Check			
Visa/MasterCard/American Express/Discover: Cardholder Name	Credit Card Number	CVV	Expiration Date

**Purchase Orders (POs):** CSBA does not accept purchase orders to procure CSBA products or services, or to make a reservation. This includes dues, all services, and conference or training reservations. Payments may be made via check or credit card.

**Cancellation and refund requests:** CCSA/CSBA reserves the right to cancel in-person attendance at any time for the health or safety of attendees or its employees. If CCSA/CSBA cancels in-person attendance, CCSA/CSBA will automatically transfer all in-person attendees to virtual registration and refund the difference in registration fees. In-person attendees shall be required to follow procedures and protocols established at the conference venue and hotels to ensure the health and safety of all attendees.

Cancellation/refund request for any registration, in-person or virtual, must be submitted in writing no later than close of business on November 12, 2024. A 25 percent cancellation fee shall apply for each cancelled registration. Requests for refunds will not be reviewed until after the conference, and responses to refund requests may take an additional 8-10 weeks. CCSA/CSBA will not issue refunds for no-shows, but will forward workshop materials to the registered individual. Please direct all cancellation and refund requests to [ccsa@csba.org](mailto:ccsa@csba.org).

**Privacy policy:** CSBA will not release information about the registration or attendance of registrants other than in response to governing board action requesting such information or in response to a lawful subpoena or court order.