



Pre-Conference Site Visits: Frequently Asked Questions

General Information

What are the pre-conference site visits? A pre-conference opportunity for AEC attendees to visit local San Diego-area schools and programs and see innovative governance, instruction, and operational practices in action.

Where will the site visits go? Site visits include the SDCOE Innovation Center and Cajon Valley Union School District. Each site offers a different lens on innovation, access and student success — choose the one that best fits your board's priorities.

Who can attend the site visits? The site visits are open to registered AEC attendees only, including School and County Board Members, Superintendents, and Executive Assistants. AEC conference registration is required before adding a site visit. (Not open to Student Board Members).

When will the site visits take place? Wednesday, December 2, 2026 from 8 a.m. to 3 p.m.

Do I need to be registered for AEC to participate in a site visit? Yes. Site visits are available to registered AEC attendees only. You must complete your AEC conference registration before adding a site visit.

Registration and Cost

Is there a cost to attend? Site visits are \$200 per person, in addition to AEC registration. After November 10, late registration pricing goes into effect, and the cost will be \$240, in addition to AEC registration.

How do I register, and is there a deadline? Registration is open until spots are filled. Space is limited and programs may sell out. Once full, additional registrations will not be accepted. A waitlist will be available—please note that placement is not guaranteed and the waitlist closes at 11:59 p.m. on Tuesday, November 24, 2026. If no spots become available, you will be notified. You can register in the following ways:

- **Online:** <http://aec.csba.org/registration/>
- **Phone:** (800) 266-3382

What is the cancellation/refund policy? For pre-conference site visit cancellations received by 11:59 p.m. (PST) on Tuesday, November 10, 2026, your registration fee will be refunded. Substitutions may be made with another individual within your LEA. For cancellations received after

that date, no refunds will be issued. Substitutions within your LEA are still permitted up to 8 a.m. on Wednesday, December 2, 2026—visit the onsite registration desk to make substitution changes. For full details, please see the [AEC Cancellation Policy](#).

Logistics

Where and when do we meet, and what time do buses depart? Please meet in the lobby of the San Diego Convention Center at 8 a.m. on Wednesday, December 2, 2026. You will need time to collect your badge and find your bus before buses depart. Buses will leave promptly at 8:30 a.m.

How will we get to and from the site(s)? Buses will be arranged to transport attendees between the San Diego Convention Center and the various sites.

Is lunch provided? Lunch will be provided at the site(s) as part of the site visit.

Do I need to sign a waiver to participate? The Assumption of Risk and Waiver Liability Agreement you complete as part of AEC registration covers pre-conference activities and transportation, including the site visits. No additional waiver is required at this time.

Can I bring a guest or colleague who is not registered for AEC? No. Site visits are open to registered AEC attendees only. Guests and colleagues who are not registered for AEC may not participate.

What should I wear? Comfortable, closed-toe walking shoes and business-casual attire. You'll be on your feet and moving through active school campuses.

What should I bring or leave behind? Your AEC badge is required and must be worn at all times during the site visit—please collect it at the convention center before boarding your bus. You may want to bring a jacket or light sweater, as weather and school temperature may vary. Bags larger than a small purse or briefcase should be left behind. Please keep in mind that you will be traveling via bus, and space may be limited for personal items.

What will we do during the site visit? Each visit includes a guided tour of the site, time to observe the programs in action, dedicated time for dialogue with district and school leadership. Come prepared with questions relevant to your board's priorities. Detailed agendas will be shared with registered attendees closer to the event.

Can I take photos/video? Photography is permitted in general public areas of the campus only, unless otherwise posted. Out of respect for student privacy, please do not photograph students directly without staff permission, and never post identifiable images of minors without consent. Recording of any kind—including video, audio, and screen capture—is prohibited without prior written consent from CSBA. This includes posting or sharing recorded content on social media, messaging apps, or other digital platforms.

Access and Accommodations

Is the site visit accessible for attendees with mobility needs? Yes, there will be ADA buses available, and the school sites are all accessible for mobility needs.

Who do I contact with dietary restrictions or other accommodation needs? During the registration process, attendees are given the opportunity to state any dietary restrictions or allergies.

If you require additional accommodations or have specific needs related to mobility, vision, hearing, or other areas, please contact us at aec@csba.org at least 72 hours prior to the event. This includes requests for accessibility services as well as arrangements for a support person, personal care attendant, or other ADA-related assistance. While we will make every effort to reasonably accommodate your needs, please note that late requests may not be fully accommodated. We will provide guidance on how to reserve these services and ensure that necessary arrangements are made to support your participation.

On-Site Conduct

These are active schools – what is expected of us as guests? Please remember you are visiting a working school during instructional time. Follow host staff direction at all times, keep voices low in classrooms and hallways, and treat students and staff with the same professionalism you'd want shown at your own district. [Click here](#) for AEC's Code of Conduct.

Is cell phone usage allowed? Please silence your phone before entering school buildings and be mindful of notifications and ringtones in classrooms and hallways. If you need to take a call or send a message, please step outside or to a designated area. Note that recording of any kind is subject to CSBA's photography and recording policy above.

Who do I contact during the site visit if something comes up (delays, medical need, etc.)? Please notify the on-site CSBA staff member, and/or site administration, if there is an emergency.